

## **DOWNER COMMUNITY ASSOCIATION**

### **Minutes of Management Committee Meeting**

**Monday 2<sup>nd</sup> February 2015**

#### **PRESENT**

Miles Boak (Acting Chair), Jane Ahern, Denys Garden, Brian Callahan, Stephen Sedgwick, Philida Sturgiss-Hoy. Observer: Amit Barkay

#### **APOLOGIES**

Di Fielding, Chris Patterson, Caroline Le Couteur, Patti Kendall

#### **MINUTES**

Minutes of the meeting of 1<sup>st</sup> December 2014 were accepted

#### **BUSINESS ARISING FROM MINUTES**

Di Fielding advised she has written to both the Chief Minister Andrew Barr and Minister for Territory and Municipal Services Shane Rattenbury in response to the previous Chief Minister, Katy Gallagher's letter confirming the toilet block would remain closed. Di reiterated DCA's objections to the closure of public toilet block at the Downer Centre to Ministers Barr and Rattenbury.

Di Fielding contacted Diana Crombie at TAMS to see if she could advise who is responsible for the maintenance/upkeep of the SEE-Change blinds and whether it can be incorporated into the Energy Efficiency Review.

Denys Garden and Stephen Sedgwick presented a draft version of the Summary of DCA Accounts, 2004-05 to 2013-14. While not the final Summary, the document shows that the average of the last 3 years income and expenses are very similar to the projected budget with approx. \$1000 difference. DCA seems to be holding steady. General agreement on the value of having such relevant records to hand, especially with all the upheavals inherent in Downer School/Dickson redevelopment and Government submissions.

**Action: Financial review to be presented by Denys and Stephen when all committee members present**

Committee noted that follow up needed to ensure that DCA lease is registered on the site owner's (Economic Development Directory) Title. DCA submission requested copy of registration in submission on Omnibus Territory plan.

**Action: Follow up and re-request copy of Title showing DCA lease is registered.**

#### **CENTRE MANAGEMENT ISSUES**

In response to SEE-Change query about recycling bins and pick up schedule, Stephen Sedgwick contacted Cleanaway and resolved the issues of non-collection of bins and dumping of other than Centre rubbish. Barbara from See-Change informed.

Faulty lights and switches at Centre have been repaired by electrician. The electrician noted that the lights were old and advised against coming into contact with them or trying to change bulbs etc. as fittings were dangerous and potentially carcinogenic. Amit Barkay, observer and previous Centre Coordinator commented that ACT Government was going to audit all lights.

Stephen Sedgwick noted that the carpets at the Centre needed cleaning – the rooms are smelling – possibly due to damp and water leaking from reverse cycle air conditioner in East Hall. Carpets may need replacing.

**Action: Stephen to find appropriate time to organise cleaning around Centre activities**

Two Mud Wasp nests have been noted outside Knitters store cupboard- removal organised.

Discussions around meeting room for DCA Committee meetings if all rooms booked by centre users.

**Action: Committee to meet in kitchen area if required.**

Water has been pooling under hall doors – driven in by heavy downpours and persistent rainfall recently. Doors need repairing and possibly some drainage away from doors arranged externally.

Also extensive scuff marks on walls, dirty windows and an abundance of spiders' webs have been noted. A working bee was suggested for the same day as Clean Up Australia takes place.

### **TREASURER'S REPORT**

Stephen Sedgwick reported expenses were slightly down from last month at \$481 – just over a quarter of room hire fees that came in (\$1600).

Superannuation was paid in February and PAYE tax is an upcoming expense. Not shown in February is payment of \$110 to electrician who re-set West hall lights.

All known bookings for 2015 have been processed. 6 clients are yet to return their booking application forms.

### **CORRESPONDENCE**

#### **Out:**

- 1) Letter to Ministers Barr and Rattenbury about Downer toilet block closure
- 2) DCA Submission in response to Draft Territory Plan Variation (DTPV) 322
- 3) DCA submission about DA 201426717 – Coles/Doma redevelopment in Dickson town centre
- 4) Email to Diana Crombie at TAMS for advice as to who is responsible for repair/upkeep of SEE-Change window treatments.
- 5) Email to Olivia Sherwood re DCA submission to Dickson town development already lodged.
- 6) Response to Amy Moon re: Party at the Shops 2015.

#### **In:**

- 1) Email from Marcus Hipkins who has interest in traffic issues in Inner North Canberra. He believes 2010 and 2013 traffic studies give an incomplete picture and recommends DCA gathers own data and does own analysis – offered to assist.
- 2) Email from Downer resident Darlene Cox thanking association for keeping her up to date on time frame for Dickson shops development submissions.
- 3 & 4) Emails x 2 from Jane Goffman (Active Planning) re update on Coles/Doma redevelopment in Dickson town centre and extension of time for submissions.
- 5) Email from Olivia Sherwood asking if DCA preparing submission on Coles/Doma redevelopment in Dickson town centre
- 6) Email from Amy Moon about Party at the Shops for 2015
- 7) Email for Deakin Community Association requesting unified support from Community Councils in battle against issues of redevelopment in suburb setting precedent for other developments.
- 8) Email from North Canberra Community Council with update on runway 35 SID departures at Canberra Airport

### **Centre Coordinator**

The Centre Coordinator position is vacant. There is a need to look further at the Centre's Liaison Position and how best to fulfil the duties involved.

**Action: Di Fielding to investigate further.**

### **Parties at the Shops**

Amy Moon (Producer) wrote that Parties at the Shops has received an Event Fund to run the Parties again in 2015 with events between March and May and September through November. Di Fielding replied that DCA would be involved again and would be looking for a Party at the Shops in autumn and one in spring, rebadged to Downer Spring Fair. Denys Garden commented that dates are needed to commit to volunteers and advertise in newsletter.

### **Clean Up Australia Day**

DCA will participate again in Clean Up Australia to be held on Sunday 1<sup>st</sup> March 2015. Miles Boak will attend to DCA's Registration. Barbara Burns from SEE-Change and Jim Dhalson to be informed. Denys Garden to prepare newsletter so Clean Up Day and Parties at the Shops can be advertised.

### **Coles/Doma redevelopment in Dickson town centre**

There was discussion about the DCA submission and the extension of time for submissions to 10<sup>th</sup> February 2015, as also advised by Jane Goffman of Active Planning. The planned loading dock for the new supermarkets that will face directly onto Antill St. was also discussed - an underground dock was suggested as the preferred option.

### **Omnibus Draft Variation Plan**

It was noted that there had been 21 submissions on the Downer school site development. ACTPLA are considering the submissions. Miles suggested looking at Proximity Apartments in Braybrooke Street, Bruce that are similar in style and height to the apartments that are planned for the Downer school site.

### **Membership**

Philida Sturgiss-Hoy and Denys Garden have worked on membership list and email address. List up to date. Denys Garden to continue updating list.

**Next Meeting:** Monday 2<sup>nd</sup> March 2015 at 7.00pm

The meeting closed at 8.45pm.

Miles Boak  
Acting Convener

Jane Ahern  
Secretary