

DOWNER COMMUNITY ASSOCIATION
Minutes of Management Committee Meeting
Monday 6th May 2013

The meeting opened at 7.05 pm.

PRESENT

Di Fielding (Chair), Jane Ahern, Amit Barkay, Caroline Le Couteur, Miles Boak, Patti Kendall, Denys Garden, Stephen Sedgwick. Observer: John Fielding.

APOLOGIES

Brian Callahan

MINUTES

Minutes of the meeting held 8th April 2013 were accepted.

BUSINESS ARISING FROM MINUTES

Gungahlin Plan. Miles Boak has sent his own response to these issues.

Gemma Matheson. Miles Boak has contacted her re. an interview about Downer Preschool.

CORRESPONDENCE

In.

1. Letter from Chief Minister about our concerns re. DA for the shops.
2. Various emails from NCCC re.
 - Media release from Canberra Airport re. High Speed Rail
 - DA for Braddon Club
 - Technical amendment to Parking provisions in Territory Plan
3. Email from Downer Preschool Association with information about Fete for Newsletter.

Out.

1. Letter to Watson Community Association, advising them of our donation towards their 50th Anniversary celebrations.

CENTRE COORDINATOR'S REPORT

Di Fielding noted that Vera has done good work for the DCA, but has resigned to pursue a more permanent job. There are two possible replacements who need to be interviewed. Carolyn Le Couteur suggested we email within Downer for further candidates.

It was reported that Zaheer has lodged an unfair dismissal claim, but advice has been received that we have followed the correct procedures.

The toilets have been found open again, with water running. There was some discussion about the need to replace keys. Vera is completing the key audit. **Denys Garden to forward emails from clients re. keys sent to downerassociation address. Di Fielding to contact TAMS re. the process to replace keys.**

SeeChange has contacted us again about a recycling bin at the Centre. **Amit Barkay to follow up.**

It was noted that we had lost a potential client because of the lack of disabled toilets in the central Downer area. **TAMS to be contacted about this. A notice re. the lack of disabled toilets is to be placed on the website**

The security cameras have been stolen. It was suggested that redevelopment of the shops and school site may be effective in providing surveillance of the Centre.

There are problems for clients in understanding the operation of heaters.

TREASURER'S REPORT

The Treasurer reported that bills in April totaled \$5,550.46, which included \$2,750 for insurance. Room hire received was \$1,580. The balance in our working account at the end of April was \$5,173.73. There is a need to reinstall software for invoices. **Stephen Sedgwick undertook to issue the next set of invoices.**

DEVELOPMENT ISSUES

Downer Shops

Amit Barkay reported that there has been no contact with Theo Poulos. It was noted that the DA had been revised to fit parking requirements.

Downer School site

Amit Barkay reported that the process for redevelopment is still on timetable. The consultation period is over. Tenants are to be moved to Mitchell as required. Our understanding is that they will be offered places back in the commercial areas of the new development. The environmental study has been completed – there are old underground concrete tanks which have to be dealt with.

A Project Manager from EDD has been appointed. It was suggested that he/she should be invited to our next meeting. Alastair also wants to meet with us. **Amit Barkay to contact Alison re. this.**

OTHER BUSINESS

Resignation of Robyn Unger

It was noted with regret that Robyn had resigned from the Committee. **Miles Boak agreed to draft a letter of thanks to Robyn for her work on the Committee and especially for her efforts in organizing the 2012 Spring Fair.**

Replacement on Committee

It was suggested that we should coopt someone to replace Robyn on the Committee. **It was suggested that we should ask in the Newsletter for someone to come forward.**

Spring Fair

It was agreed that this should be held on the day of the Federal Election, but perhaps be lower key than the previous one. The issue of a Coordinator was raised following the resignation of Robyn. **Di Fielding to check where the Downer Polling Booth will be, and to approach Robyn Unger and Chris Patterson re. the possibility of taking on the Coordinator's role.**

Koppers logs around oval

It was noted that some of the logs preventing parking under the heritage trees in Bonython St had been damaged and illegal parking was taking place. **Miles Boak agreed to organize their replacement. Other Committee members agreed to help.**

Acting Secretary at July meeting

The Secretary advised that he would be away for the July meeting. **Miles Boak agreed to follow up minutes of the June meeting and take minutes for the July meeting.**

NEXT MEETING

Monday 3rd June at 7 pm.

The meeting closed at 8.35 pm.

Di Fielding
Convenor

Denys Garden
Secretary