

Minutes of Management Committee Meeting Monday 6th May 2014

The meeting opened at 7.04 pm.

PRESENT

Di Fielding (Chair), Denys Garden, Brain Callahan, Amit Barkay, Stephen Sedgwick Philida Sturgiss-Hoy, Chris Paterson. Observers: Peter & Aniko Carey.

APOLOGIES

Caroline Le Couteur, Jane Ahern, Miles Boak

MINUTES

Minutes of the meeting of 7th April 2014 were accepted.

BUSINESS ARISING FROM MINUTES

Energy-saving measures: Amit Barkay has a meeting regarding this on the 14th May.

Fire at Centre: Di Fielding provided Jingwen with information to supply to tenants so they understand the need to have their own insurance for material stored at the Centre.

Treasurer's report: A report had been provided by email as requested.

Downer Preschool: Di Fielding reported that after checking the Education Department guidelines, it appears that children from Downer Preschool can go on to either Majura, North Ainslie or Lyneham primary schools.

CORRESPONDENCE

In.

1. Email from Laura Stuart with copy of Shane Rattenbury's speech re. Project Facilitation Bill.
2. Email from Chrysnan Frazer re. Watson Preschool Fete. Amit Barkay to circulate this via the email list.
3. Email from Emma Williams (CMAG) re. exhibition on Downer
4. Email from Joel Green (CSIRO) re. images of Dickson Research Station plans.
5. Email from Iveta Bales re. leasing of space in shops.
6. Email from Jodie Pipkorn offering assistance (by letter writing) in encouraging ACT Gov to repair doors and address graffiti at Centre. It was agreed that we have no objection to them doing this.

Out.

1. Letters to Barbara Burns/Frank Mills and Jim Dehlsen thanking them for help with Cleanup Australia Day.
2. Information re. insurance supplied to Jingwen for sending to clients.

CENTRE COORDINATOR/LIAISON OFFICER REPORT

Amit Barkay reported on the following:

Fire at the Centre, sticking doors: Amit will follow up the Fire Brigade and Police. The doors will be fixed when the fire issues are resolved

Energy audit, SEE-Change sign, graffiti. We need to make a formal request about these. It was decided that we should go ahead and paint out the graffiti ourselves.

Keys & locks: Replacement would be at our expense.

Heaters: In the absence of any progress re. the energy audit, it was decided that we should get heaters operational before winter. Amit to organise this.

TREASURER'S REPORT

The Treasurer's report was circulated by email before the meeting. The balance in the main account had declined to \$1747.89 by the end of April, mainly due to the annual payment of \$2692 for insurance, and the lack of income from room hire during the month. However, it was noted that invoices are about to be sent out. Aniko Carey offered to obtain a quote for insurance from a contact of hers. However, Denys Garden pointed out that the amount we paid for insurance has remained unchanged since at least 2005, and the company we deal with (Paramount Insurance Brokers) was very easy to deal with.

USE OF EMAIL TO CONTACT RESIDENTS

Philida Sturgiss-Hoy agreed to take over the list from Amit Barkay. Amit to bring details to next meeting. It was agreed that we needed a process to review the list and weed out redundant email addresses.

ARTICLE IN CHRONICLE re. KANGAROO SCULPTURE

Di Fielding advised that the journalist who was responsible for the article is investigating the loss of the sculpture.

PLANNING AND DEVELOPMENT BILL

Carolyn Le Couteur's suggested we follow up her submission by emailing Shane Rattenbury and Simon Corbell expressing support.

DEMOLITION OF OLD SCHOOL

Amit Barkay advised that this would start on 12th May and would be completed by 28th June. The issue of protection of the courtyard had been raised with Alison Abernethy, who requested that we outline what we would like to see retained in the courtyard. There was some discussion about this, with the final position being that we would like to have the pool and trees retained, and, if the original kangaroo sculpture or a replacement was available, it should be relocated in the courtyard.

Action: Amit Barkay to email Alison setting out the ideas we have about the courtyard.

ACT ARCHIVES

Di Fielding had previously reported on a conversation with the ACT Archives Librarian re. storage of records. We should update the list of members for every AGM. We generally comply with other requirements by submission of an annual return; no further action is required unless we are wound up, at which time certain documents (listed by the Librarian) need to be boxed and sent to Archives. We need to decide which office holder (Convenor, Secretary, Public Officer) takes responsibility for storing these. We are advised to store paper as well as electronic records, because of possible future technology changes.

There was some discussion of where and how we should store paper records, bearing in mind the possible loss of records in a fire or burglary. It was suggested that we should consider some form of fireproof storage, and where this could be located was discussed. Possible options include taking space somewhere behind the kitchen or taking a section of the West room behind the present DCA office.

Action: Di Fielding and Denys Garden to review present storage of documents and suggest a possible solution for the future.

OTHER BUSINESS

Lights in West hall: Stephen Sedgwick noted that the lights were very dim and may need replacing.

Planning: There was some discussion of trends in apartment numbers, and whether there was an increasing demand for townhouses as an alternative. This may be of benefit to us in negotiations over the school site development.

Action: Richard Bear from CHC should be invited to the next meeting.

Asbestos issues: It was noted that some clients are concerned about asbestos in work on the school and shops. It was resolved that we need to give them information.

NEXT MEETING: Monday 2nd June at 7 pm.

The meeting closed at 8.30 pm.

Di Fielding
Convenor

Denys Garden
Secretary