

## Minutes of Management Committee Meeting Monday 3rd February 2014

The meeting opened at 7.05 pm.

### PRESENT

Di Fielding (Chair), Denys Garden, Brain Callahan, Chris Paterson, Amit Barkay, Philida Sturgiss-Hoy. Observers: Jodie Pipkorn (SEE-Change), John Fielding, Peter & Aniko Carey.

### APOLOGIES

Stephen Sedgwick, Miles Boak, Caroline Le Couteur

### MINUTES

Minutes of the meeting of 6th January 2014 were accepted (Amit Barkay/Chris Paterson).

### BUSINESS ARISING FROM MINUTES

*Publicity re..stolen kangaroo statue:* Information appeared in an issue of the *The City Chronicle*.

*Parties at the Shops:* Amit Barkay has contacted Amy Moon re. planning for the event, and DCC tenants and others had been invited to participate. A planning meeting was held on 29<sup>th</sup> January to plan the event and allocate tasks (further details below). Amy Moon attended this meeting.

### CORRESPONDENCE

#### In.

1. Email from Jodie Pipkorn re. her appointment as Executive Officer of SEE-Change, and expressing concern about graffiti at the Centre.
2. A number of emails from clients and others about involvement in 'Parties at the Shops'.
3. Email from Chris Emery, Reid enquiring how we were involved in planning decisions in the redevelopment of the School site. Forwarded to Miles Boak.
4. Email from Contact Canberra re. details of our information in their Directory.
5. Email from Jodie Pipkorn re. damage to SEE-Change shed

#### Out.

1. Email to Contact Canberra confirming our details in their Directory.

### CENTRE COORDINATOR/LIAISON OFFICER REPORT

The issues raised by Jodie Pipkorn by email were discussed.

*Damage to SEE-Change shed:* Recently the door to the shed was damaged. Police caught some juveniles, but while the shed was unsecured, SEE-Change's bike trailer was stolen. Parents of the juveniles have made a donation of \$2500 to replace the door, repair damage and buy a new trailer. SEE-Change has offered to split any leftover funds with DCA.

*Graffiti on Downer Centre:* Jodie wanted to know if anything can be done about this. There was some discussion about whether DCA or the Government should be responsible.

**Action:** Amit Barkay to talk to the Government graffiti removal authorities to see if they can do this. Denys Garden reported that there was paint available in our storeroom, and offered to paint over the graffiti if the Government cannot do it before 15th March.

*Carpet cleaning:* Amit Barkay reported that the cost of carpet cleaning would be \$378. It was resolved that this quote should be accepted and carpets cleaned.

## TREASURER'S REPORT

In the absence of the Treasurer, there was no formal report. However, he had emailed that there was approx. \$11,087 in the main account.

## DEVELOPMENT ISSUES

*Meeting with Chief Minister's staff.* Di Fielding reported that she, Carolyn Le Couteur, Amit Barkay and Chris Paterson had attended a meeting on 8<sup>th</sup> January. Those attending reached the following conclusions:

- Not sure if our message about preferred development had got through. The issues we raised about trading-off development in the centre of Downer for higher development along the route of the proposed light rail did not appear to register. However, the racecourse, Canberra Winery and EPIC are possibly being considered for residential development as well.
- The Government wanted the results of our survey, and there was some discussion about whether we should provide these. Chris Paterson & Peter Carey noted that there was a phone survey of Downer residents in progress, initiated by the Government.
- There appeared to be interest in community gardens
- Physical progress appears to be occurring before the Territory Plan Variation has been done
- Traffic is an issue in Melba St, regardless of the findings of the Traffic Study.

*Submissions on Development Applications:*

1. *Blacket St site:* The developer has not yet responded to the DA being refused.
2. *Demolition on School site:* We have received a reply to our submission, but little appears to have changed. Amit Barkay reported that Theo Poulos had received a similar response, and was considering going to the Tribunal. He was happy for us to be involved in the re-submission, and there was discussion of whether we should be involved at this level. There was some suggestion that we should hold fire and become more involved in the actual development application for building.

**Action: Amit Barkay to contact Theo to find out what his lawyers think about the likelihood of success of an appeal.**

*Downer Shops:* Amit Barkay reported that Theo is still trying to sign up tenants. So far there appear to be a bakery, a bar and an Indian restaurant.

## PARTIES AT THE SHOPS

Di Fielding had already circulated a summary of the outcomes of a meeting on 29<sup>th</sup> January attended by Amy Moon, Coordinator of Parties at the Shops. The list of responsibilities is included in the following table for completeness.

<u>Amy Moon</u> <ul style="list-style-type: none"><li>• Printing posters and flyers</li><li>• Publicity</li><li>• Risk Management Plan</li><li>• Insurance</li><li>• Photography on the day</li><li>• Provision of balloons, bunting, streamers, chalk, etc for kids' craft</li></ul>	<u>Amit Barkay</u> <ul style="list-style-type: none"><li>• Contacting of Centre clients regarding participation (with exception of Flower Club which will be Philida's responsibility and the Tin Shed Artists who will be contacted by Chris)</li><li>• Confirming participation of others who have expressed interest (coffee, art, music, crafts, etc)</li><li>• Theo re. attendance</li><li>• Majura and North Ainslie Schools for their newsletters</li></ul>
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<u>Denys Garden</u> <ul style="list-style-type: none"> <li>• Information on Website</li> <li>• Information in Newsletter</li> <li>• Oversight of DCA stall on the day</li> <li>• Supply computer paper for kids' craft</li> </ul>	<u>Brian Callahan</u> <ul style="list-style-type: none"> <li>• Contact Preschool re. sausage sizzle and provision of several small tables and chairs for kids' craft</li> <li>• Contact Careys re. provision and distribution of large posters</li> </ul>
<u>Di Fielding</u> <ul style="list-style-type: none"> <li>• Book small oval from Sports and Recreation</li> <li>• Arrange with Jingwen to cancel all client bookings for the day</li> <li>• Arrange supply of incidentals (toilet paper, paper towels, soap, etc).</li> </ul>	<u>Chris Paterson</u> <ul style="list-style-type: none"> <li>• Contact Girl Guides re. cake stall</li> <li>• Contact Tin Shed Artists re participation</li> </ul>
<u>Philida Sturgiss-Hoy</u> <ul style="list-style-type: none"> <li>• Be on DCA stall 10am-12</li> <li>• Contact Flower Club re. participation</li> </ul>	<u>Jane Ahern</u> <ul style="list-style-type: none"> <li>• Help with put up and take down</li> </ul>
<u>Caroline Le Couteur</u> <ul style="list-style-type: none"> <li>• Distribution of posters and flyers</li> </ul>	<u>John Fielding</u> <ul style="list-style-type: none"> <li>• Traffic Management 9:30-11:30</li> </ul>
<u>Everybody</u> - All those available at the time to assist with the following <ul style="list-style-type: none"> <li>• Approx 10 days before party, Meeting with stall holders(Fact sheet for stallholders distributed, stall space allocated, stallholders advise whether they require tables and chairs).Information to be passed on through Email to those unable to be represented at the meeting</li> <li>• Set up and take down</li> <li>• DCA stall if it becomes busy</li> <li>• Bin monitoring</li> </ul>	

Amit Barkay reported that the Machine Knitters and Malungo Capoeira will be attending, but not Tin Shed Artists. There is a coffee stall (Sly Fox), at least one band and 4-5 artists. Theo Poulos will not attend, but is happy to supply buns, as previously.

Brian Callahan reported that an email had been sent to the head teacher at the Preschool, but so far there had been no response. Peter and Aniko Carey agreed to obtain and display signs as for the 50<sup>th</sup> Anniversary. Artwork will come from Amy Moon once the dimensions of the signs are known.

Di Fielding reported that the oval had been booked and the Centre Coordinator had cancelled client bookings for 15<sup>th</sup> March.

It was agreed that we needed to prepare a schedule (e.g. timing of musical items, etc). It was also agreed that the square needs maintenance (mowing, pruning, etc) before the day.

**Action: Di Fielding to contact TAMS to see if they could do this maintenance.**

## OTHER BUSINESS

*SEE-Change – City Farm:* Jodie Pipkorn reported that City Farm may be running a weekend workshop on planting, with a suggestion of planting up beds around the Centre. There was some discussion of where these should be and whether they should be permanent or temporary. Jodie also reported that SEE-Change may get involved in consultation with Government on sustainable development in planning.

*Cleanup Australia Day:* This will be held on Sunday 2<sup>nd</sup> March, and hopefully Barbara Burn would run it again.

*Newsletter:* It was agreed that the Newsletter needed to be ready for distribution by 21<sup>st</sup> February to give adequate publicity for Cleanup Australia Day and Parties at the Shops.

*Reid Community Association:* Di Fielding reported that she had contacted Chris Emery, who had emailed us about use of Precinct Codes in relation to local developments. Di also reported on other information which suggests Government may use Precinct Codes instead of Call-in powers as a way of avoiding adverse comment in developments. Di has invited Chris to our next meeting.

## **NEXT MEETING**

Monday 3rd March at 7 pm.

The meeting closed at 8.30 pm.

Di Fielding  
Convenor

Denys Garden  
Secretary