

**DOWNER COMMUNITY ASSOCIATION**  
**Minutes of Management Committee Meeting**  
**Monday 2 September 2013**

The meeting opened at 7.00 pm.

**PRESENT**

Miles Boak (Acting Chair), Amit Barkay, Jane Ahern, Caroline Le Couteur Stephen Sedgwick.  
Observers: Fiona Evans, Theo Polous, Alan Smith Peter & Aniko Carey.

**APOLOGIES**

Di Fielding (Chair), Denys Garden , Brian Callahan, , Patti Kendall and Chris Paterson.

**MINUTES**

Minutes of the meeting held 5 August 2013 were accepted with one change that DCA were NOT writing to ACTPLA about the parking issues associated with the Shops DA.

**CORRESPONDENCE**

*In.*

1. Just one letter from Australia Electoral Office about hire of the Downer Centre for the September 7 Federal Election. Stephen reported that he had meeting with the AEC and they are putting stipulation that DCA is responsible for the clean of the hall post election.

Discussion was had and the consensus was AEC had been a reliable hirer in the past, trouble was not anticipated and we just have to talk the risk.

**CENTRE COORDINATOR'S REPORT**

Amit reported that one blind had been fixed in the west hall. Steve reported that there was still paper up on the window facing front of the building so may have to look at that.

Hot water in kitchen - We cant fix the urn to the wall because of the near window so we will have to go with the under sink option. Amit was authorized to go with that option.

The childcare group seeking access to the storage shed has not progressed. The main option now is offering space behind the kitchen in the storage area cupboards there above where we keep our stuff.

We have a paid booking for Sunday morning centre hire that is pre-Jingwen. The usual policy is the centre is not available for hire until after 12pm on Sundays because of cleaning. It is causing problems with the cleaner so we will look to come up with alternate time if possible.

**TREASURER'S REPORT**

Steve presented monthly report. No big expenses this month.

The bill for the upcoming elections has been sent out and payment should be expected soon.

A preliminary estimate of quarterly invoices has been compiled and should be going out in the

next week or so.

Discussions have commenced with DCA auditor for the 2012 financial year. We need a date for the AGM so the Treasurer can start working back from that get the audit completed with the auditor.

The committee adopted **Monday 18 November 2013 as AGM date**. We will need to notify Public Officer for notice in paper 21 days prior.

### **ELECTION FAIR**

Chris' organising report was tabled. Confirmed we have the Girl Guides doing a cake stall, Downer Preschool a sausage sizzle and the ACT Machine Knitters a display. We haven't heard back from the other hirers interested so will just have to go with what we have.

Alan Smith from Londsedale Street Rosters is to provide coffee from 8am.

The contact for the Girl Guides is Hilary Thompson herself will be away but the main contact until 5 Sep. Contact info [hilary.thomson@mac.com](mailto:hilary.thomson@mac.com) 61614919; Vanessa Morris 0421270840

The Preschool parents will do the sausage sizzle. Mick Clifford is a contact 0438197425, 62477284.

Amit is going to help set up. Under the awning facing Frencham Place was seen as best place.

### **DEVELOPMENT ISSUES**

Theo spoke to issues he is still having with parking for the Shops DA. Will hear back this week about whether he needs to a Territory Plan Variation.

On the rezoning for the school site it was decided we should seek a meeting with Dorte Eckland Chief Planner ACTPLA on the Territory Plan Variation of the school site and the precinct plan that goes with it.

Jane provided some figures on more up to date mean prices for houses than the 2007 Purdon report.

### **OTHER BUSINESS**

Nil

### **NEXT MEETING**

Monday 7 October 2013 at 7 pm.

The meeting closed at 8.00 pm.

Miles Boak  
A/Convenor

Secretary