

DOWNER COMMUNITY ASSOCIATION

Minutes of Management Committee Meeting, 7pm, Monday 10 October 2016

COMMITTEE MEMBERS PRESENT

Miles Boak (Convenor), Brian Callahan, Amit Barkay, Patti Kendall,
Jim Dehlsen (Maintenance Officer)

APOLOGIES

Stephen Sedgwick, Denys Garden, Fiona Dickson, Philida Sturgiss-Hoy, Robyn Rennie,

OTHER ATTENDEES

Peter Carey, Aniko Carey, Rob Miller and Magaret Maughan

MINUTES

Minutes of the September 2016 meeting were accepted

1. CORRESPONDENCE

Nil

2. CENTRE COORDINATOR'S REPORT

Not submitted

3. TREASURER'S REPORT

- Stephen Sedgwick was an apology; his report was circulated by email prior to the meeting.
- September reported to be a relatively average month, expenses totalled \$2425, income \$1114, net deficit \$1300.
- Successful internal auditing of the 2015-2016 financial year accounts was completed. The account data and the financial books have been passed to the DCA accountant for independent auditing.

4. OUT OF SESSION RESOLUTION RESPONSE TO QUESTIONS BY CHC

Letters to CHC Affordable Housing re:

- Construction of access road connecting Melba St to Downer shops
- Removal of childcare centre from deed of agreement
- Transferring replanted pine tree area to a public asset

circulated and agreed upon out of session. This meeting endorsed those letters.

One suggestion arising from the consultation was the possibility of co-locating a childcare centre with the pre-school as it is only used 2 days per week. **Decided that DCA will write to appropriate minister after the election requesting consideration of the idea.**

5. OUTCOMES OF INFORMATION NIGHT FINALISE NOTES AND NEXT STEPS

- Draft was circulated for comment out of session some suggestions made including addition of links to the websites of the groups involved. **Patti will review and finalise the document.**

- Barbara Burns had suggested establishing a Downer transport group and committee agreed with this idea. **Miles will contact Barbara re next steps.**
6. ACT ELECTION 15 OCTOBER 2016
- Centre will be a polling booth, 0800 to 1800hrs for a fee of \$200. **Amit will meet electoral office representative [Wilga Haigh] Wed 12/10 to discuss their needs.**
 - Pre-school will have a sausage sizzle and use DCA BBQ. **Peter and Miles will help set up from 8am; Brian will get gas bottle from Denys.**
 - DCA will not have a stall, books and CD's will be made available on an honesty box basis; **Miles will supervise honesty box.**
7. AGM DATE/ORGANISATION
- To be held @ 7pm, Monday 28/11/16. Possibility that CHC will do a presentation on the school site development; **Miles will confirm with Kim Sinclair.**
 - **Brian will finalise advert for Chronicle and circulate; Amit will place ad on Gumtree, Miles will place ad on DCA email list and website.**
 - **Jane Ahern volunteered to act as returning officer.**
 - **Brian will organise catering.**
 - There will not be a newsletter prior to AGM, leaflet drop instead.
 - Jane had taken notes for minutes of 2015 AGM but lost them when computer was upgraded however she was able to provide attendance lists, auditors report and convenors report. **Miles agreed to compile minutes from memory.**
8. COLES/DOMA DICKSON SHOPS APPEAL UPDATE
- Draft DCA / NCC statement of facts was circulated out of session and discussed at this meeting. **Agreed that Miles would sign off on statement.**
9. UPFRONT BUDGET FOR LATTICE
- Agreed to allocate \$600 in advance to enable purchase of materials needed for this project.
10. OTHER MATTERS
- Discussion re memorial for Di Fielding and agreed that an outdoor table and/or chairs with plaque would be appropriate. Amit advised that he has recently been involved with purchase of a very durable combination set which may be suitable. **Amit will circulate information to committee.**
 - Miles questioned if a review of the DCA constitution was needed. He had circulated the document by email on 7/9/16 and asked that **committee members review constitution before the next meeting.**

Next meeting Monday 07/11/16 at 7pm

Miles Boak, Convener

Brian Callahan for Secretary