

Downer Community Association

Meeting Minutes

1 February 2021

Present: Robyn Rennie, Stephen Sedgwick, Amit Barkay, Bill Scott, Peter Carey, Kerry-Ann Hugo, Suzanne Pitson.

Apologies: Pattie Kendall, Miles Boak, Jacqui Pinkava, Geoff Francis, Sam Hussey-Smith, Sue Dyer

1. Meeting Minutes

The Minutes of the previous DCA November 2020 meeting were accepted.

2. Review of action items & status

- (a) Annual return – ongoing
- (b) Business energy report – ongoing
- (c) Twilight markets – actioned and complete.
- (d) Antill Street proposal for zebra crossing – partially actioned. Information has been provided as requested, but continuing action to determine appropriate authority to write to.
- (e) Water leak in mens toilet – ongoing
- (f) Solar program – ongoing
- (g) Wifi in the community centre – ongoing
- (h) Bid for NCCC funding – remains under consideration to make an approach at an appropriate time

3. Roundtable discussion and new decisions/actions

- (a) The DCA warmly welcomed and supported the appointment (previously nominated and seconded at the AGM on 23 November 2020) of Robyn Rennie as DCA Convenor for 2021.
 - a. It was **noted and agreed** that all Committee members would offer their practical support to Robyn in the role throughout the year
 - b. Robyn's appointment to the role of DCA convenor leaves a gap in the newsletter distribution activity
 - i. **For action** – consideration and agreement of a new nominee to undertake co-ordination of DCA newsletter distribution activity – next meeting.

- (b) Treasurer's report
 - a. Tabled, discussed and accepted. It was **noted** that there was a positive revenue stream anticipated over the course of the year with an increased take up of room bookings and hire for 2021.
- (c) Correspondence from Elizabeth Lee, Leader of the ACT Opposition
 - a. Correspondence was **noted** and appreciated
 - b. It was **agreed** to invite representatives of ACT political parties to the upcoming Downer Party at the Shops (see item below)
- (d) Correspondence regarding the proposed Goodwin development informing of an upcoming information community information session to discuss the proposed retirement living and assisted living development – the information session is proposed at the Downer Community Centre on Wednesday 10 February 2021 from 6pm to 7:00pm
 - a. **Agreed** to circulate to the letter so as to raise awareness for the Downer Community of the invitation - to both the DCA email distribution list and post on the DCA Facebook page
 - i. **Action – Jacqui to circulate to DCA email distribution list- done**
 - ii. **Action – Kerry-Ann to post on DCA Facebook page- done**
- (e) Clean up Australia Day – the DCA **noted** previous years' community support for this event and **agreed** to register participation again.
 - i. **Action – Miles to register for Clean Up Australia Day**
- (f) Discussion regarding a proposal to place a commemorative tree and seating in the Downer Square
 - i. **Action – Miles to obtain further information and investigate options** for further consideration by the DCA at a future meeting
- (g) Discussion regarding the continued provision of dog poo bags at the Downer Square for the upcoming year.
 - a. **Agreed** to support the purchase of a supply of dog poo bags for the year for provision at Downer Square
- (h) There was discussion regarding progress towards the recruitment of a new DCA centre co-ordinator for 2021.

- i. **Action** – Miles and Stephen to draft the proposed role description, consulting with Robyn and Patti before finalizing and taking further steps towards recruitment activity.
- (i) Party at the Shops – there was discussion regarding the proposed party at the shops, which was cancelled in 2020 due to COVID concerns.
 - a. **Agreed** to host the annual Downer Party at the Shops event on Sunday, 21 March 2021
 - b. **Agreed** that Amit Barkey would lead a working group to organize the logistics and activities associated with the annual Downer Party at the Shops event. The working group will initially comprise Amit, Jacqui, Miles and Kerry-Ann, with others to be co-opted as required and agreed.
 - i. **Action item** – that a detailed update on progress, action items and logistics for the Downer Party at the Shops would be provided at the next DCA meeting on 1 March 2021.

The meeting concluded at 8:25pm.

The next meeting is 1 March 2021.

(Suzanne Pitson, notetaker, 3 February 2021)