

DOWNER COMMUNITY ASSOCIATION MEETING

Downer Community Centre, 5 November 2018

PRESENT

Miles Boak, Amit Barkay, Jacqui Pinkava, Philipa Sturgiss-Hoy, Greg Mulvaney, Robyn Rennie, Stephen Sedgwick, Denys Garden, Brian Callahan.

Meeting opened 7.05pm

Chair: Miles

1. APOLOGIES/MINUTES/CORRESPONDENCE

MEETING APOLOGIES

Patti Kendall, Sam Hussey-Smith, Suzanne Pitson.

PREVIOUS MEETING MINUTES

Accepted and signed off. Thank you to Denys for doing them.

DCA CORRESPONDENCE RECEIVED AND ISSUES RAISED

See Attachment A for correspondence received to DCA inbox. Issues raised in correspondence-

- Kerri's email to tenants about lost carpet sweepers and general dirtiness- see agenda Item 2.
- Sue Dyer has asked for Miles to get back to her about the transport questions for ACT Transport. See email 16 October.
- Party at the Shops emails- Agenda 5.
- Copies of letters sent to Ministers about the City and Gateway. Agenda 4- Note: meeting cancelled.

2. CENTRE LIAISON OFFICER REPORT- Amit

- Carpet sweepers purchased. Stephen to engrave them.
- Fencing around lawn in square to be removed by Rod Baxter's EPSD people before the 17th.
- Icon Water still to put in water coupling so that lawn can be watered automatically. Currently a local resident is contracted by ACT Gov to water.
- Lawn has been mown. Will be okay for kids to play on at The Party.
- DCA has possession of the Downer school bell. Will display at Party, possibly get Minister to ring it to sound the Square open!

3. TREASURER'S REPORT – Stephen

- Provided as email.
- Expenses in September totalled \$2,091 which is relatively low.
- Total income received was \$3,269 with \$40 from book sales. A surplus of \$1,178 resulted in October.
- A review of hall hire costs is being undertaken with modelling of historic booking data
- Financial accounts are currently being audited by the DCA accountant in preparation for the 2018 AGM.
- Robyn noted that she will seek reimbursement for refreshments for the Heritage walk on 27 October.

ACTION: Denys to send the form (note it is on the website) to Robyn.

REVIEW OF DCA FINANCES- Denys and Stephen

- Paper circulated.
- Denys spoke to income and expenditure pie charts, noting that room hire was the principle source of income.
- Noted that the break-even point was a mere \$107, and that looking at a possible budget based on past records, the net would be minus \$580.
- Volatility of income/expenditure highlighted.
- Have a term deposit of ~\$6,700, which is renewed annually as a buffer.
- Room hire rate has not increased in over 10 years, therefore for this and a number of other reasons (improved facility, storage space, etc) put forward proposition to raise rate by 10% to start in 2019/20 financial year (ie. June 2019).
- Much discussion about this. Philida felt that the Flower Club would be amenable, noting that they possibly would be willing to pay for storage as this was a big advantage. Majura Womens, Flower Club, Knitters and SEE-Change all have storage space on site.
- Report was accepted and Stephen and Denis thanked.

ACTION:

- Greg to assist Stephen in doing some fact finding on how much other similar community centres charge for room hire. (Done)
- Stephen to talk to major long-term tenants, eg. SEE-Change, to sound out their response to a rent increase. Noted that Edwina was previously amenable if long lead time.
- Decision from the Committee on rent increase required before the end of this year.

4. CITY AND GATEWAY UPDATE

- Patti Kendall and Roger Woods were to attend a meeting on 2 November with Minister Gentleman.
- Meeting cancelled by Ministers Office- bushfire given as reason.

ACTION: Need to arrange another meeting date.

5. PARTY AT THE SHOPS ORGANISATION- Jacqui, Miles

- Brian Callahan kindly agreed to step in as DCA Contact for stall holders as Miles is in the mountains for work and Jacqui is interstate. Thank you Brian.
- Robyn Rennie agreed to coordinate the DCA stall roster.
- Denys and Jenny Garden preparing an historical display (from the 1988 Bicentennial collection) for the hall. Old school bell will also be on display and possibly used to herald the opening of the refurbished Square.
- Sam Hussey-Smith has updated the DCA Facebook page to include mention of the Party at the Shops.
- Aniko has prepared flyers for distribution.
- Amit can do a map of the area (with numbers) to help with stall allocation- using Visio?
- SEE-Change are all sorted with their stall.
- Miles to be the First Aid and Safety Officer on the day.
- Noted that the middle hall is booked by the Machine Knitters at the same time and they require lots of tables.
- Noted that Tim Hollow (Greens candidate) and Elizabeth Lee (Liberals) likely to come to the Party.

ACTION:

- Jacqui to send updated Information for Stall Holder form (updated by Denys and Miles) to people who had been in contact via the DCA mail box. (done)
- Jacqui to send a reminder email to all people on DCA mailing list about the Party when she returned (Done late Wednesday 14th)
- Jacqui to prepare list of known potential stall holders, roster template etc and send to Committee for follow-up/ preparation. (done)

6. AGM Preparation

- Miles to write Convenors Report and print ~20 copies,
- Miles to get Denys to sign last year's AGM minutes and do copies.
- Stephen to prepare Treasurer's Report and do copies.
- Noted that John Fielding is the Returning Officer.
- Denys to outline requirements on the day for Jacqui and provide membership list.
- Jacqui to have copies of nomination forms, membership, attendance sheet, committee election form, pens on the day... and take the Minutes!
- Brian to arrange catering.
- Robyn Rennie, Philida Sturgiss-Hoy and now Patti Kendall are apologies for the AGM.

7. OTHER MATTERS

- Miles mentioned the ACT Government (Rod Baxter EPSDD) kangaroo sculpture project. DCA invited to give input on construction material and location of the 1.6m kangaroo. Jacqui convened a small group (Patti, Julie Edwards, Edwina and Jen from SEE-Change) and decided on corten steel for the material. Location selected is now subject to some safety issue. Miles noted that it will be some time before the kangaroo arrives from Perth.
- Miles noted that the Watson Residents Association have a welcome to new residents BBQ a few times a year and thought this might be a good thing for DCA to do, so much easier than organising a Party.

NEXT DCA MEETING

AGM, 23.30pm 17 November 2018.

Meeting closed after 8pm

Miles Boak
Convenor

Jacqui Pinkava
Secretary

DCA COMMITTEE MEETING 5 November 2018
CORRESPONDENCE via email 7 Oct- 4 Nov 2018

7 Oct- Kaaron Warren
Request for stall at Party. Responded

7 Oct- Kerry-Ann Hugo
Wish to join DCA Committee. Responded and invited to come to 8 Oct meeting, couldn't attend

7 Oct- Emma Fleetwood
Request stall. Responded and forward to Miles

8 Oct- Secretary NCC
AGM agenda re meeting 17 Oct
8 Oct- Ingram Niblock

Membership request. Responded, added to list, sent to Denys
9 Oct- Jane Bayles
Request for stall. Responded and forward to Miles

9 Oct Stephanie Sleen Pedal Power.
12 Oct- Amit's response to Pedal Power, offer of a stall and signs placed at Centre
Big Skills for Small Bikes project. Responded 11 Nov.

11 Oct- Section 72 Team
Invite to Design Workshop

12 Oct- Luke Halls
Questions about affect of Gateway Framework on Briggs St- in response to our sketch map on DCA
website .
Responded 13 Oct, with link to ACT Gov Framework document and invite to 15 Oct meeting.
3-4 people complaining about not doing a BCC for 11 Oct email sent by Denys- re: 15 Oct meeting.
Responded with apologies and not normal practice.

14 Oct- Sue Dyer. (and a few other dates)
Copy of her email to Section72 Team regarding short notice for workshop.

14 Oct- Kerry-Ann Hugo
Advising that she has posted "suitcase sale" for Party on Facebook and the Buy Nothing Group.
15 Oct- Suzanne Pitson
Photo of 15 Oct Gateway public meeting.

15 Oct- Richard Wood
Copy of his emails to Chief Minister and Minister Stephen-Smith on City and Gateway- printed

15 Oct- Conor Tierney
Copy of email to Chief Minister on same issue- printed

16 Oct- Miles
Notes from the 15 Oct public meeting

16 Oct- Helen Anderson

Thanks for meeting and wanting copy of the Gateway Document. Sent link to her.

16 Oct- Roger Wood

Meeting with Minister and offering to help out on a stall

16 Oct- Jane Goffman

Copy of her comments on Gateway Framework sent on 6 May. For Info.

16 Oct- Miles

Copy of email sent by Ben Ponton's office (12 Oct) of why can't present at meeting. Brief update of process.

16 Oct- Miles

Noting meeting set up with Min Gentleman on Gateway- 2 Nov- call for people to attend.

16 Oct- Sue Dyer to Miles

Wants to know what has happened to the questions she prepared for Transport ACT, plus her comments on the revised transport system and lots of links to Transport ACT documents for DCA reference.

17 Oct- Sam Roggeveen

Response to my invitation to be on the Committee following from conversation at Gateway meeting.

17 Oct- Karen Holloway

Request for stall and to be a DCA member. Responded, forward to Miles for stall and Denys for membership.

17 Oct- Neal Hardy

Offer to do a Kung-Fu demonstration at the Party. Responded and forwarded to Miles

17 Oct- Majura Women's Group

Alert about flasher in women's toilet, police called, SEE Change took photo. Stephen responded 18 Oct.

17 Oct- Kathrine Horak- Northside Community Service

Posted request for Rat Patrol Oz to ride at Party approx. 1pm. Also offer to promote. Asked about flyers and Facebook page. Responded 2 Nov (missed the email!!)- apologised and said we had not flyers and Facebook page not updated.

18 Oct- Secretary NCC

Copy of Denis O'Brien's retirement speech.

18 Oct- Kerri Downer Centre

Copy of email sent to all tenants about disappeared carpet sweeper and photos of mess. Forwarded to Amit and Stephen.

19 Oct- Barbara McGann

Asking about playgroups in Downer. Forwarded to Committee and to Kerri. 22 Oct- Kerri acknowledge she would respond directly.

19 Oct- Sue Dyer
Comment of S72 Welcome Pack

20 Oct Sue Dyer
Copy of her supplementary comments on S72. Sent also to Miles and NCCC.

22 Oct- Taryn Langdon- Downer Aquatic Centre
Request for Stall. Forwarded to Miles.

28 Oct- Miles
Update on planning for party- used as basis for "Things to Do" document.

1 Nov- Harley McNamara- Canberra Metro
Request to have a stall at Party. Responded positive but vague- will send info soon.

2 Nov- Tessa Yvanovich
Request for stall and DCA membership. Responded a positive but bit vague on stall. Sent membership to Denys, added to email list.

3 Nov- Sue Dyer- Also to Miles and NCC-
Copy of letter received from Min Stephen-Smith assuring her that S72 is not a box ticking exercise and noting that Common Ground in Dickson announced in Oct 2017. More info to be released by Min for Housing and Suburban Development soon.

OUTGOING

In addition to responses indicated above.
Unless indicated, sent to DCA email list.

11 Oct- sent by Denys
Invite to public meeting on City and Gateway 15 October

11 Oct- Pedal Power info on Big Skills for Small Bike project

14 Oct
Email to all known stall holders with an interim response with Miles as contact.
Call to bring out treasurers for Party- "suitcase sale"- Miles as contact.

16 Oct- Response to Andrew Selth (from previous month's corro), regarding what was decided at the 8 Oct meeting about the public toilets. Not worth the fight.

25 Oct
Invite to Dickson Pool Party on 27 Oct

29 Oct
Notes from the City and Gateway public meeting on 15 October.