

## **DOWNER COMMUNITY ASSOCIATION 6 SEPTEMBER 2021 MEETING**

### **PRESENT on Zoom (Covid Lockdown)**

Jacqui Pinkava, Robyn Rennie, Suzanne Pitson, Patti Kendall, Amit Barkay, Stephen Sedgwick, Miles Boak, Geoff Francis, Fiona Dickson (part of the meeting)

**APOLOGIES:** Peter and Aniko Carey, Kerry-Ann Hugo

**ABSENT:** Sam Hussey-Smith

Commenced 7.40pm, chaired by Robyn Rennie. Closed 9.35pm

### **1. DCA CORRESPONDENCE RECEIVED AND ISSUES RAISED- Jacqui Pinkava**

3 August- 5 September 2021 \*Agenda items

5 Aug- Andrew Selth- noting that his article about the Downer toilet situation would appear in City News next edition. Photo of toilet block to appear on-line only. Link to article sent 10 Aug.

9 Aug- Invite to nominate person/group for the Community Achievement Awards for regional NSW and the ACT. Closed 11 August.

\*12 Aug- Edwina Robinson- invite to purchase a micro-forest box. \$300. I sent email to cmt re: DCA supporting this and including it with invite to apply for \$500 for park garden projects in Downer- Agenda item.

12 Aug- Transport and City Services- info to circulate about Covid related changes to transport and city services. *Circulated on 14 August to email list.*

\* 14 August- ACT Health Covid contact tracers Josie Jones- re positive contact at Downer Centre. Wanting copy of Covid Safe Plan, list of staff at Centre. *I replied referring her to Stephen.*

14 Aug- Downer Centre/Stephen reply to Josie. Saying only two clients at Centre. Noted that Plan had been emailed at 2pm on this day.

\*14 Aug- Stephen- to Robyn and me- detailed explanation of interaction with ACT Health tracers. Later, Stephen sent me a copy of the Covid Plan.

14 Aug- Sue Dyer- comments on the Environment and Planning Forum notes prepared by NCCC and sent by Geoff (FIO)

23 Aug- TCCS- update on changes to transport and city services in light of Covid. *Circulated to Downer email list.*

25 Aug- Amit- forwarded email from Dickson Resident Group re: survey on placement of a bike repair station in Dickson. Suggest we circulate. Checked and survey is suspended due to Covid priorities.

\*25 Aug- Sue Dyer- alert that the DA for Goodwin Downer is live- 26/8-15/9.

\*26 Aug- Sue- more on the DA- pointing out 116 documents, 27 of them on trees. Noted that there is a need for EPSDD and Goodwin to have online consultation sessions.

30 Aug- Miles forwarding email from TP Dynamics Lindsay Hunter about traffic changes with the Dickson development. I have previously asked Lindsay to send them to DCA. *Circulated to the Downer email list. Kerry Ann posted info on Facebook.*

### **2. MINUTES AND ACTIONS REPORT**

Minutes from the 2 August 2021 meeting approved. Soft copy loaded on DCA website. Minutes (hardcopy) of this and December meeting require signature.

### **REPORTS:**

#### **ACTION ITEMS FROM PREVIOUS MEETING**

**Centre Management tasks-** Stephen Sedgwick- ongoing

- Purchase of storage boxes- yet to be undertaken.
- Purchase of 2 noticeboards for Centre- with Miles. Yet to happen. Geoff to check with NCCC whether we are still able to use the 2020 funding or if too late to do so.

**ACTION: Geoff to raise with NCCC. Use Covid excuse for delay, if no go, then find out if we can bid again for noticeboard in 2022 round (if still open), or request say \$1,000 towards website upgrade.**

- Public Liability Insurance matter resolved. Stephen has written to Lara Doolette (Twilight markets) advising that he will discuss protocols when the markets start up.
- Defibrillator for Centre investigation. Amit reported that he had been in touch with ACT Gov. ACT Gov will support purchase, but Covid is the focus, so expect delay in response.

**Other PREVIOUS actions items- various**

- Miles reported on Potas memorial seat for Downer Square. Cost will be around \$10,000, of which DCA has agreed to contribute \$2,000. Nadia Potas contributing the remainder. Government contractors (hence high cost) expected to commence when Covid rules allow.
- Amit reported that he had nominated Miles Boak for the ABC Radio's Canberra Community Spirit Awards to be announced on 9 September. (no mention).
- Amit reported that the public toilet saga continues. Minister Steel wrote back to Minister Vasarotti stating the toilets would not be recommissioned. Minister for Sport- Yvette Berry, to be approached to have the toilets on the sports oval to be open during daylight hours as a compromise.
- Miles reported that the Berry Street request for \$500 is for landscaping materials.

**ACTION: Miles to ask Daina Neverauskas to provide a submission for DCA records.**

- Fiona Dickson reported back on the frog pond tank situation. Has not heard back from Sam. Understood he intended to get an Airtasker person to connect the downpipe to the tank. Amit noted that Sam had logged a job with ACT Property to get the job done. This would cost the DCA \$550 but this is seen as possibly a cheaper option. Fiona noted that there is around \$1,000 left in the pond fundraising fund.
- Fiona confirmed that she would remove the fencing at some stage. Stephen requested that she use the QR code when present on the site. Jacqui removed half the fence, other half since removed.
- Jacqui reported back on progress for the building of a kids library. Jim Dehlsen is working on it pending his operation. Jacqui has removed cactus garden underneath.

**3. NCCC- REPORT BACK - Geoff Francis**

- Did not attend the on-line meeting.
- Letter to Planning Minister, noting the displeasure of NCCC and Community Associations (DCA included) with the Planning Review process sent.
- Noted concerns with changes to the ACT Planning Act.
- Agreement for money to be spent on NCCC Social Media campaign.
- Noted that 13 August was the deadline for 2022 bid for grant funding.

**ACTION: Geoff to sound out if still possible to put in a request for a grant, either for around \$1,000 towards website upgrade or WiFi provision in the Centre, or noticeboards!**

**Patti- to look at the changes to the Planning Act to see if there are issues of concern.**

#### **4. GOODWIN DOWNER DEVELOPMENT APPLICATION**

- Development Application submitted by Goodwin. Block 13 Section 61 listed on 26 August with deadline for representations of 15 September.
- cursory viewing of some of the documentation suggests that nothing has changed from the pre-DA material presented to DCA in May. Fire truck access driveway still off Melba street, four oaks removed and substantial number of pines in the central are removed. Not clear if the southern boundary set back unchanged.
- Sue Dyer noted the overwhelming number of documents and unrealistic deadline especially in the time of Covid. She has requested an extension, copy of her request provided to DCA.
- Committee decided that DCA should also request an extension in order to more thoroughly review the DA.

**ACTION: Suzanne to draft a request for extension to 15 October. Request form sent 9 September to Access Canberra.**

**Post meeting- Miles informs that he and Suzanne are reviewing the documents and are meeting on Sunday 12 September to discuss DCA input on DA.**

- Post meeting- deadline extended to 24 September!
- Jacqui sent email to DCA distribution list inviting submissions.

#### **5. CENTRE LIAISON- Stephen Sedgwick**

- The Downer Centre became a Covid exposure site. Correspondence from ACT Health Tracers on 14 August. Stephen noted that he had been contacted separately. Information and copy of DCA Covid Safe Plan provided. Copy attached.
- As of 25 August, 12 cases were linked to what had been two people in the West Hall.
- All clients have been contacted regarding the closure of the Centre. There have been no compliance issues. All clients are happy to return when it is safe to do so.
- Robyn noted that Stephen cleaned the Centre as per the instructions of ACT Health. Committee agreed that Stephen should be paid for this work.

**ACTION: Stephen to submit an "invoice" for the hours spent cleaning the Centre. Suggest that Miles to sign off to allow Stephen to be paid.**

- Stephen reported that there is a new leak in the female toilets, which may explain the ~\$500 water bill. Water has been turned off.
- SEEChange to use QR code when people drop off the trial E-Bikes. Noted that SEEChange has access to the key safe.

#### **6. TREASURER'S REPORT- Stephen**

- August income and expenses report provided electronically. Shows current account balance in all three accounts (working, special projects and term deposit) as \$53,691.67. Working account is \$28,397.13. August saw income of \$4,404 from room hire with expenses at \$1,393 largely for utilities, insurance and wages for the cleaner. Net gain for July \$3,010.
- Due to ACT Covid lockdown the Centre was closed on 12 August. Current restrictions are in force until 17 September. No room hire will be collected.

#### **7. HERITAGE COUNCIL MEETING- PINE TREES- Miles and Robyn**

- Canary Pines will be planted on Bradfield and Melba streets. Noted that there was no point pushing for the preservation of the oaks as they are not listed.
- Sue asked if the Heritage Council's position on the trees is reflected in the Goodwin DA. The Council said that they had talked to Goodwin.
- Robyn provided notes on the meeting. Attached.

## PROJECTS AND ISSUES:

### 8. DCA WEBSITE REVAMP- Jacqui

- Lance from Gaffer Design affirmed that he is available to do a revamp but requires an agreed scoping document to enable him to provide a quote. Noted that he works in WordPress while our current website is on a Weebly platform. There will be an annual hosting cost.
- After some discussion, agreed that a professionally built website is preferred and we have the funding to do so. Possibly could ask for some funding from the NCCC community communication grant.
- Jacqui has sent another version of a draft scope document for Committee comment.

**ACTION: Committee to provide comment on document. Stephen to put it into a scoping document. Jacqui to send to Gaffer Designs and request a quote.**

- Need to form a small working group to progress this project. For October agenda.

### 9. CENTRE CO-ORDINATOR DUTY STATEMENT AND RECRUITMENT- Stephen

- Stephen provided a draft document prior to the meeting.
- Jacqui has some edits, eg. the need to mention Covid and that the role is flexible.
- Recruitment to take place after the Covid situation is more settled. Look to target advertise (local focus) in November with interviews in early December with commencement in February 2022.

## NEXT DCA MEETING

Monday 4 October, 7.30pm

Robyn Rennie- DCA Convenor

Jacqui Pinkava- Secretary