

**MINUTES** *accepted 2 October 2023*

Downer Community Association Committee meeting

7.30 pm 4 September 2023

Downer Community Centre

**Attendance:** Miles Boak (acting Chair), Leon Arundell (acting Secretary), Stephen Sedgwick (Treasurer), Amit Barkay, Suzanne Pitson, Simone Gray, Patrika Sheehan, Jeannette Fiero.

**Apologies:** Robyn Rennie, Jacqui Pinkava, Sue Dyer

**Correspondence noted:**

12 Aug- Michael Flynn- resident indicated may attend Sept meeting. Concerned about lease issue.

14 Aug- Jackson Bohlsen- Spacelab- arranging meeting re 5-9 Melba St development.

15 Aug- Yvonne Solly, wanting to book a room but no response to inquiry.

17 Aug- Greg Mulvaney (in response from me)- re lawn and bulb watering. Mains turned off? (Amit?)

18 Aug- Vet- Kimberley Godwin- wanting to take staff to see AED.

21 Aug- Sue Dyer- response to Time Capsule request from me. Noted one in ACT Heritage Library. Does not know whereabouts on the one in the ground.

29 Aug- TCCS- intersection upgrade Downer/Watson. Send email to DCA list.

29 Aug- Jane Goffman -Dickson Residents Group- noted issues with pedestrian crossing of Antil St.

30 Aug- David Garratt, DRG said that DRG should support DCA on toilet campaign.

Other correspondence

Sue Dyer- planning matters, links to media articles.

Requests for Downer@50 books.

**Acceptance of August committee meeting minutes**

The August minutes were accepted.

**Action items from previous meeting**

**Jacqui:**

- included a request for the “mystery letter” mentioned by Rachel S-S in corro to Minister Steel about the pedestrian crossing.
- pedestrian crossings letter sent to Minister Steel on 15 August.
- E-Newsletter sent on 11 August included an alert about iiNet email address changes.
- Robyn and Jacqui met with Spacelab on 15 August to discuss the development proposed for 5-9 Melba St. Possible presentation to a committee meeting. Timing depends on when the ACT Gov announces their new Planning Act. We could do a letter drop to Melba/Berry street near neighbours to invite them along to that meeting. Notes available.

**Amit:**

- awaiting a suitable opportunity to install a “people crossing” sign on the road between Gang Gang and the oval.
- WiFi installation has been installed, is password-protected and is available to DCA and tenants.
- has invited tenants to be involved in Party at the Square Sunday 8 October.

**Stephen:**

- provides Weebly with downerassociation@gmail.com as the second DCA website contact point for registration of URL/domain. Provided Secretary with contact details for Weebly.
- Gas has been disconnected.
- Still in progress: set up a separate line item on the Income and Expenditure Report to show grant monies that DCA auspice on behalf of others for the June and subsequent reports.
- Email correct July Treasurers Report and explain why the numbers don't seem to compute.

#### **Centre liaison-** Stephen Sedgwick

- Storage and Fire Safety: further materials moved to the shed for one further month before disposal of same.
- Tenants advised that no chairs or tables are to be kept in the store room area.
- Still working on adjustment of the excel spreadsheet, that is used to manage venue bookings, to suit the smaller screen of the new computer.
- Raewyn Arthur has declined the Centre Coordinator position.  
**ACTION: Committee** to meet with SEE-Change to discuss terms for an arrangement with them to provide the Centre Coordinator role.
- consider making membership and other forms interactive via the website.
- Continuing to liaise with AEC re Referendum Saturday 14 October.

**Treasurers report-** Our bank balance has increased by \$13,000, due largely to contributions to our gas to electric heat pump heater conversions.

#### **NCCC meeting report** – Leon Arundell

- Meeting report circulated to the committee.
- NCCC wrote to Environment Minister on 3 August, endorsing the wood heater recommendations of the Commissioner for Sustainability and the Environment.
- The NCCC Treasurer has asked for residents' associations funding proposals to be provided by the end of August.

#### **Projects and issues**

- Centre electric heaters -Media Release event Friday 25 August. Jacqui and Leon attended. Jacqui used the opportunity to inform Minister Rattenbury of a number of Downer issues.
- Party at the Square Update- Amit
- Preparations for Annual General Meeting
  - AGM to be held by at 7.30 pm on Monday 27 November, preceded by a BBQ from 6 pm.

#### **Any other business**

- Location of Downer Primary School Time Capsule as Goodwin soon to commence development. We are not sure of the location.

- Downer@50 books. **Agreed** to give books away at the 8 October Party at the Shops, and to donate the remainder to Gang Gang cafe.
- **Agreed** that Miles can spend up to \$500 on top dressing etc. to improve the Downer Square garden beds.

#### **Action Items from this meeting**

- Miles
  - Book the top oval for the Party at the Square, Sunday 8 October, and to invite the pre-school to participate.
  - Liaise with Jim re affixing handrails to the toilet cubicles.
  - Arrange a time for the committee to meet with SEE-Change to discuss terms for an arrangement with them to provide the Centre Coordinator role.
  - contact Daina Neveruska re acquittal of Berry/Legge St park grant.
- Stephen
  - Circulate July and August financial reports.
- Amit
  - Discuss with SEE-Change the possible arrangements for managing their proposed electric vehicle charging station (including payment of electricity costs and obtaining permits from the ACT Government).

**Meeting close 8.25 pm**

NEXT DCA MEETING

Monday 2 October 2023, 7.30pm