

Downer Community Association

Minutes of meeting - Monday, 3 February 2025, 7 – 8.30pm

Agenda item 1: Welcome and apologies – Robyn Rennie

Present: Robyn Rennie, Amit Barkay, Jacqui Pinkava Leon Arundell, Peter and Aniko Carey, Miles Boak, Amy Barthet, John Godwin, Suzanne Fletcher, Henrietta Flinn

Apologies: Peter Comisari Sue Dyer, Manik Datar

Absent : Jane Teasey

Agenda item 2: Correspondence – Dec 2024- Jan 2025 – Jacqui Pinkava

30 Nov 2024- OUTGOING- to Access Canberra (Community, Industry and Trader Licensing)- re new Annual Returns arrangements.

Seeking explanation of what they now want-re: “any changes to the association’s particulars...”

No response- two emails and a phone call to chase up.

11 Dec 2024- Fiona Dickson- “illegal” pruning of the Bradfield St pines- wanting to know land ownership so as to inform the ACT Gov who came to photograph the pruned trees and to work out – penalties/remediation!

14 Dec- Fiona Dickson – further update. Trees may need to be replaced as pruning cut the growth leader.

Miles and Robyn cced (new email for Robyn provided)

13 Dec- Suzanne Fletcher- becomes a DCA member. Was given a grant (agreed out of session) to plant on the northern outside fence of the Community Centre.

30 Dec- OUTGOING- me wishing DCA members a happy new year and forwarding MyWay+ update.

22 Jan 2025- EPSDD- Round 6 Nature in the City- Cooling Your Suburb Grant. Minimum request \$10,000. Decided out of our league.

28 Jan- CITL ie. Community, Industry and Trader Licensing- a response re Annual Return. Not particularly clear.

Agenda item 3: Minutes of 9 December 2024 meeting – Accepted.

Note: This was the first meeting of the 2025 Committee. No meeting is held in January. Uploaded to website

Agenda item 4: Secretary Position on the Committee-

Leon Arundell to be listed as Secretary for 2025 period in reporting form to Government.

That Jacqui to continue with communications, agenda roles and Miles and John in Minute taking as their availability determines.

Agenda Item 5: General Committee matters

5.1 Centre Management Report –

Amy reported that January had been a busy time. Mainly with holiday programs rather than regular clients. That there had been issues with toilets now fixed. That we have been approached by a number of new hirers to use the centre.

Matters that need action or be noted

- We have been approached by a street artist to do mural on the storage garage fronting car park.
- We will wait on installation of the sound reducing Ecopanel to see what happens with the decision of the Board of the Tradies to provide financial support.
- Clients have been notified they need to comply with electrical safety standards with any appliances brought into the centre. The DCA own appliances have been tested.
- The EV charger installation is progressing at western end of the building. Details are being worked out between SeeChange and ACT government.
- Blinds have been installed.
- There is an issue with the size of the water bill and usage within centre.

ACTION: Amy to inform street artist that committee supports a mural in that spot subject to coming back with a proposed design that relates a community theme.

Miles to send invoice to Tradies for grant cost of the blinds.

Amit to engage a plumber to check water leakage issue in toilets.

5.2 Treasurers Report

The Treasurer reported the DCA in strong financial position. Slight decrease in overall funds for these month. Cost of window blinds came out of January transactions which will be reimbursed in the future.

Screen shots of the Beyond Bank accounts and 90 day transactions provided separately to committee members.

Agenda Item 6: Other Business and action items

6.1 Roller blinds for Downer Centre- Installed

6.2 Tradies grant- Robyn Rennie updated the Committee that we have been successful for a grant for the cost of the blinds.

ACTION: Miles to invoice Tradies

6.3 Submitting Annual return as Public Officer - Jacqui outlined the reporting process required which has changed since last period.

ACTION: Jacqui to complete Smart Form and see how that pans out. Another email of questions to CITL. Otherwise hard copies to be lodged.

6.4 There have still been no replies to correspondence to TCCS Minister Parking concerns, Swinden St Path and Lease updates –

ACTION: Miles to organise a meeting with Independent local Kurragong representative Thomas Emerson on these issues.

6.5 Organisation for Clean Up Australia Day in Downer for Sunday 2 March 2025

**ACTION: Miles to send artwork to Aniko for 6 signs advertising event.
Jacqui to note on website and send E-Bulletins to DCA members**

6.6- Thank you to Suzanne Pitson- retiring committee member.

ACTION: Robyn drafting an email. Will circulate to committee prior to sending.

6.7- Sympathy card to Robyn S- card from committee to be delivered. Robyn.

Signed:

**Robyn Rennie
CONVENOR**

**Leon Arundell
SECRETARY**

Next meeting: Monday 3 March 2025 7pm