

DOWNER COMMUNITY ASSOCIATION 3 FEBRUARY 2020 MEETING

Downer Community Centre

PRESENT

Sam Hussey-Smith (convenor), Miles Boak, Greg Mulvaney, Simone Gray, Stephen Sedgwick, Kerry-Ann Hugo, Suzanne Pitson, Robyn Rennie, Patti Kendall, Jacqui Pinkava, Geoff Francis, Sue Dyer, Maryanne McKay (new Downer resident), Melanie Graddon (Downer resident interested in the circular economy).

Apologies: none received.

Absent: Sam Roggeveen,

Meeting opened 7.05pm

MINUTES- No minutes were taken at the informal 9 December 2019 meeting. Meeting was principally to determine office bearers and preliminary planning for the Party at the Shops-28 March 2020. Public Officer submitted DCA Committee paperwork to ACT Government. Miles sent out email outlining what needs to be done to prepare for the Party.

1. DCA CORRESPONDENCE RECEIVED AND ISSUES RAISED AND ACTIONS

Email from Lisa Petheram, Graffiti Management Coordinator regarding offer to paint a new mural on the defunct toilet block to cover up graffiti that has caused public complaint. Seeking input from the community on design through the DCA. (Agenda Item 5) Committee want to have input into the design, preferring something in keeping with the history of the area- poppies, pyrethrum daisies. Suggestion to talk to the artist who painted the mural- Dan Maginity (sp?). There is no cost to DCA for this work.

ACTION: Sam to get in touch with Lisa Petheram to commence consultation process.

2. CENTRE REPORT- Stephen Sedgwick

Main ones recorded, others mentioned later in the meeting:

- Major tenant (Koro? Karate) have pulled out (due to illness?) resulting in \$3,000pa loss of rent. \$35,000 in rental expected this financial year which is about \$2,500 more than last year.
- Door key issue, expect \$500 cost to rectify.
- Clearing of junk in storeroom.
- Buying a new vacuum cleaner in consultation with the cleaner.

ACTION: Stephen said he will provide a full report separately. (Attached)

3. TREASURER'S REPORT - Stephen Sedgwick

- Income and Expenses (sent electronically,) showed the third consecutive positive month of growth totalling \$2,471. Expenses totalled \$2,547. January income from room hire came to \$5,019. Cash in the working account is \$14,454.
- Fund raising from the two Bunnings sausage sizzles raised \$4,233. Note that Fiona Dickson has donated \$98 (foregoing reimbursement). Much of this is expected to be spent on the frog pond. This supplements the \$4,000 provided by CHC. Fiona has provided record of costs and receipts for frog pond construction to Stephen.
- Vote of thanks to Fiona Dickson and Sam H-S for organising the two BBQ events.

ACTION: Stephen to provide spreadsheet outlining BBQ purchases etc. Seen as useful starting point in the likely event that another Bunnings fund raising event is undertaken.

4. "DOWNER BY DESIGN" UPDATE- Suzanne Pitson

- Thanked Miles for his valuable input into precinct plan development meeting held on 20 January.
- Suzanne to prepare a draft Precinct Plan for discussion at the February DCA meeting. This draft then to be further developed with the group interested in planning issues *
- Sue Dyer raised Draft Variation 368, City and Gateway, south of Antil Street. Open for comment until 28 February. See <https://www.legislation.act.gov.au/View/ni/2019-806/current/PDF/2019-806.PDF>
- DV 369 Living Infrastructure mentioned. This raised discussion from Melanie (Mel) Graddon (Downer resident) about adding innovation, circular economy etc elements into the Precinct Plan draft. Suggestion that Melanie give a short presentation about these elements at the February meeting.

ACTION: * Sam to provide the list of people who have expressed interest in planning matters.
Suzanne to draft letter to ACT Planning Minister to alert him to the impending Downer Precinct Plan.
Jacqui to send Mel's details to Suzanne.

5. OFFER FROM ACT GOV FOR MURAL ON DEFUNCT TOILET BLOCK

- Covered in item 1, Correspondence.

6. BRADFIELD STREET TREE UPDATE- Sam H-S

- Issue around ACT Gov decision (recommended by the Heritage unit?) to replace the Radiata pines with Canary pines. Fiona Dickson (who lives in Bradfield St) initiated a survey to gauge community tree preference.
- Sam H-S sent out survey via DCA email list and also on DCA Facebook page. It was noted that this action had not been discussed with the committee, so took all a bit by surprise. Noted that there is no due date for responses.
- Sam noted that there has been a good response to the survey. He will send a reminder that survey closes via Facebook only. Noted that DCA should not bombard community with emails.

ACTION: Miles to circulate original CHC DA which outlines the tree planting decision.
Sam to consult with committee prior to initiating future actions.

7. PARTY AT THE SHOPS- 28 MARCH

- A separate meeting on Monday 17 February at 7.30pm to plan. Kerry-Ann noted that she is keen to be involved but cannot come to this meeting.
- Miles noted that he is happy to be involved as the main contact point. He is here until 28 February, so not available on the actual date.
- Centre tenants to be invited to have stalls.
- Amit Barkay to have a stall on the Cole Street park.
- Suggestion to have a fire truck on display.
- Invitations to MLAs, ACT Wildlife/ Frog Watch.

ACTION: Book room for Monday 17 February meeting
Sam to provide words to invite Centre tenants to consider having a stall. Stephen to send this out.
Review Miles email of 13 December 2019- Organisation for Downer Party at Shops and use as starting point for 17 Feb meeting.

8. OTHER MATTERS

- a) Update on Adopt-a-Park projects- Cole Street and Downer Square.

- b) Clean Up Downer – 1 March.
- c) NCCC- ACT Gov communications grant, DCA bid for Public Address system.

8(a) Cole Street Park and Downer Square

- Micro-forest project spearheaded by Edwina Robinson Tree Factory consultancy. \$20,000 grant received from Adopt-a-Park grant program. DCA is the sponsoring agency and is to receive this money to be held in a separate grant fund.
- Around \$20,000 also sourced through crowd funding. In-kind sponsorship from Corkhills (mulch etc).
- Downer Square. \$1,000 grant for equipment and plants to maintain square and frog pond. A Deed of Agreement to be signed.
- Miles, Greg and Jim have been tending the Square. Fiona Dickson has been looking after the pond. Sue Dyer and Jacqui Pinkava have offered to help.
- Jacqui briefly mentioned an embryonic group looking at treeing and rejuvenating the park in Fenton Street. A preliminary meeting has been held with the ACT Adopt-a-Park people and a Christmas gathering took place in the park to promote the undertaking. There is also a Facebook Page- search Fenton St park revival.

ACTION: Amit Barkay to present update on Coles St project at March DCA meeting. Miles (?) to formalise the volunteers for the Downer Square/Frog Pond project.

8(b) Clean up Downer

- Sunday 1 March, 9am-12 noon. Miles has already registered DCA on-line. Miles to be the contact point even though he will not be available on the day.
- Jim Dehlsen already on board with trailer.
- Simone Grey and Jacqui volunteered to be at the registration desk.
- Noted that Barbara Burns has been involved in the past and has contact with a Scouts group.

ACTION: Jacqui to send email via DCA list to invite community to participate. Miles has provided words. Contact Barbara Burns and SEEChange to see if interested in participating.
 -Need table and chairs on the day for registration desk.
 -Updated sign needs to be put up at roundabout advertising event.

8(c) NCCC grant for PA

- At invitation of NCCC DCA have put in a bid for a public address system way back in September. Bids from various residents associations to be decided at the February meeting of the NCCC.
- Geoff Francis, our representative, has been provided with background information. Geoff notes that he has yet to receive an invitation to this meeting.

9. NEXT DCA MEETING

Monday 17 February 7.30pm- Party at the Shops planning special meeting
 Regular meeting- Monday 2 March 7pm

Meeting closed 8.30 pm

Sam Hussey-Smith
 Convenor

Jacqui Pinkava
 Secretary

Appendix to Agenda Item 2

As requested, here is a list of the additional things that I quickly brought up at the 3 February 2020 meeting.

- Kerri Paloni (Coordinator) put laminated signs on the toilets and is organising others.
- A note to all centre users was requested: Please ensure the office door left is not open and unattended as valuables could be stolen.
- Stephen Sedgwick investigated the DCA GST requirements. A formal letter has been drafted for Centre clients who request Tax Invoices, since Tax Invoice as they cannot be generated by the DCA.
- The Nestora Symons (Cleaner) reported the mens Toilet Door wasn't locking.
- Stephen Sedgwick and Nestora Symons (Cleaner) will be selecting a new centre vacuum cleaner.
- The initial 2020 Centre carpet cleaning is to be organised.
- The tables abandoned in the back storeroom were tested and 4 unbroken ones were moved back into the EH. The remaining 2 broken tables need to be either repaired or removed when the other rubbish in the storeroom is cleared out.
- There is a box with a projector screen in the EH. No one in the committee was aware whose it was. We need to find the owner of it.